

Ministry of Railways
(Railway Board)

No. A(E)/A3/2015/1/2

New Delhi, Dt. 07.05.2015

The General Managers and FA & CAOs,
All Indian Railways & Production Units.
CORE/Allahabad, DG/RDSO, Lucknow
CAO(Rlys), MTP/Mumbai, Chennai, Delhi and Kolkata
COFMOW, New Delhi.
All Zonal Railways.

Reg :- Appendix-3(IREM)Examination, 2015.

The Ministry of Railways (Railway Board) has decided to hold the next Appendix-3 (IREM) Examination in August, 2015. Immediate action may be initiated to call for the names of the candidates, eligible and willing to appear in the above examination; duly making known to all staff the change in pattern explained in para 2.1 to 2.4 below. In terms of Board's letter No. E(NG)1-2005/PM1/52 dated 22.8.06 the cut-off for determining the eligibility of the candidates for appearing in exam is the date of issue of notification.

2. The names of the candidates who desire to answer their papers in Hindi from your unit may please be indicated group - wise and Centre -wise. No change in medium shall be entertained once the details of candidates are submitted to Railway Board.

2.1 The Examination will be held from 24.08.2015 to 03.09.2015 as per the programme given in Annexure 'A'.

2.2 "One-time Exemption" from appearing the compulsory subjects i.e. ABK and GRP shall be granted to candidates :-

- Who had secured exemption from appearing so by clearing the Appendix-3 (IREM) Examination, 2010
- Who had secured exemption from appearing so by clearing the Appendix-3(IREM) Examination, 2012

2.3 No Exemption in the compulsory papers shall be granted for securing 40% in the future examinations. Merit Exemption shall be applicable to those candidates who secured 60% or more in the compulsory subjects as well as the optional subjects as circulated vide Board's letter No. A(E)/A3/2015/1/1 dated 03.03.2015, RBA No. 18/2015.

2.4 A candidate will be declared 'Pass', if he/she passes in both the compulsory subjects and both the optional subjects.

- 1 -

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3. The following program is laid down which should be strictly adhered to:-

- i) Preliminary list of candidates, including those candidates who obtained exemptions as mentioned in para 2.2 and 2.3, should be completed by 20.05.2015.
- ii) Withdrawals permitted up to 25.05.2015.
- iii) Number of candidates (centre wise) as updated up to 25.05.2015 with the approximate number of question papers (excluding spare copies) required in each subject should be sent to the Railway Board by 02.06.2015.
- iv) List of candidates indicating the subjects opted, centre-wise and group-wise with Roll Nos. duly allotted should be sent to the Railway Board in a simple text file (*.text) Formatted CD with a hard copy by 02.06.15. The list should be carefully checked especially regarding the category of each candidate and exemptions obtained, if any, and should be signed on each page by a gazetted officer. The details of exemptions against subjects should specify the relevant Roll No. and the year of the examination. The hard copy should be accompanied by a covering letter duly signed by the concerned FA&CAO dealing with administration or Dy. CAO/G certifying that the list has been checked for correctness of particulars of each candidate. Any subsequent correction/modification to the list should be issued with the personal approval of the FA&CAO and may kindly ensure that instructions issued for preparation of lists are carefully followed. In this connection, your attention is invited to Board's letter No. A(E)/A3/2004/1 dated 27.1.2004 which may please be connected vide the coding structure to be used for various items in the above list as has been revised vide Board's Letter No. A(E)/A3/2009/1/1 dated 14.10.2009 and Board's Letter No. A(E)/A3/2015/1/3 dated 07.05.2015.
- v) Block Roll Nos. allotted to the Railway/Units are listed in the Annexure 'B' Separate Block Nos. have been allotted to Metro Railway/Kolkata in terms of Board's letter No. A(E)/A3/2007/1/3 Pt. dated 15.11.07. Continuous Roll Nos. may be allotted to :-
 - (a) Candidates belonging to SC/ST. The Block Roll Nos. of SC/ST candidates should appear only at the end of each group.
 - (b) Candidates writing the examination in Hindi medium,
 - (c) Candidates belonging to your Railways/Units but appearing at other railways/Units.
 - (d) Candidates of other Railways appearing at different centres on your Railway should be separately listed.

4. No Cognizance will be given by the Board for receipt of information after the target dates mentioned in para 3 above.

5. Those units for which separate block of Roll Numbers have not been allotted, will liaise with contiguous Zonal Railway Headquarters for processing their cases. However, Metro Railway/Kolkata is required to forward the names of its eligible staff directly to Railway Board as a separate unit and the candidates may opt for Kolkata centre of Eastern Railway in terms of Board's letter referred at para 3(v) above.

6. It is re-iterated that in addition to above instructions, all other instructions regarding conducting the Appendix-3 IREM Examination, 2015 circulated from time to time should be scrupulously followed.


7. If any change becomes necessary after sending the data, only the specific changes/modifications may be advised, instead of sending the complete list again.

8. For further clarification, following officials may be contacted:-

1.	Shri B N Mohapatra	Advisor (Accounts) 43351	23383687
2.	Smt. Ambika Jain	Director Finance(CCA)43764	23382424
3.	Smt. Neelam Lowe	SO/Acs(Exam) 43474	23303474

9. Hindi Version will follow.

10. The receipt of this letter may be acknowledged.


(Ambika Jain)
Director Finance (CCA)
Railway Board

Copy to

1. D.F.(A), SAO/AO-I,II,III, Appropriation for information.
2. Pay and Accounts Officer, Railway Board, Rail Bhavan New Delhi.
3. ACII Branch, Railway Board.
4. ERB-IV Branch, Railway Board (in duplicate), for circulation amongst the staff who may be willing to appear in the Examination.

Programme for Appendix -3 (IREM) Examination, 2015

Day	DATE	TIME	COMPULSORY SUBJECT	Paper
1	24.08.2015 (MONDAY)	10 A.M.	ADVANCED COMMERCIAL BOOK KEEPING	Without Books
2	25.08.2015 (TUESDAY)	10 A.M.	GENERAL RULES & PROCEDURE	Without Books
3	26.08.2015 (WEDNESDAY)	10 A.M.	1. Books and Budget. 2. Traffic Accounts 3. COS Procedure	With Books
4	27.08.2015 (THURSDAY)	10 A.M.	1. Books and Budget. 2. Traffic Accounts 3. COS Procedure	Without Books
5	31.08.2015 (MONDAY)	10 A.M.	1. Estt. & PF Accounts. 2. Stores Accounts. 3. Traffic Stat. & Traffic Books 4. Station Accounts 5. Workshop Accounts	With Books
6	01.09.2015 (TUESDAY)	10 A.M.	1. Estt. & PF Accounts 2. Stores Accounts 3. Traffic Stat. & Traffic Books 4. Station Accounts 5. Workshop Accounts	Without Books
7	02.09.2015 (WEDNESDAY)	10 A.M.	1. General Expenditure	With Books
8	03.09.2015 (THURSDAY)	10 A.M.	1. General Expenditure	Without Books