

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No.2014/TG-IV/16/SAN/30/Comm.

New Delhi, dated.17.02.2015

The General Managers,
All Zonal Railways.

(COMMERCIAL CIRCULAR No. 8 of 2015)

**Sub: Outsourcing of cleanliness at 50 major stations- Budget Announcement
2014-15.**

Guidelines have already been issued to Zonal Railways vide Commercial Circular No. 51 of 2014 for engaging professional/reputed agencies for the purpose of outsourcing of cleanliness at 50 major stations over Indian Railways.

II. In addition to, the instructions listed below may please be followed:

1. To upgrade the present standards of Cleanliness/Sanitation at these identified stations there shall be 4 Regional Nodal Officers as listed below who will report to the General Manager of concerned Zonal Railways:-
 - a. Regional Nodal Officer/Northern Region - HQ at Northern Railway/New Delhi- Shall look after cleanliness at all identified stations in NR, NCR, NER and NWR.
 - b. Regional Nodal Officer/Southern Region - HQ at South Central Railway/Secunderabad- shall look after all identified stations in SCR, SR, SWR, and ECoR.
 - c. Regional Nodal Officer/Eastern Region - HQ at Eastern Railway/Kolkata - shall look after all identified stations in ER, SER, ECR and NFR.
 - d. Regional Nodal Officer/Western Region - HQ at Central Railway/ Mumbai - shall look after all identified stations in CR, WR, SECR and WCR.
2. Regional Nodal Officer/Northern Region shall be the Chief Nodal Officer for coordination with other Regional Nodal Officers and Railway Board.
3. Regional Nodal Officers shall take a holistic and comprehensive view of Cleanliness/Sanitation/House Keeping at these identified stations. In order to ascertain the expectations of the Rail Users and to bring the standard of cleanliness at par with international norms they can also hire professional consultants (As per existing provision of policy).

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4. Regional Nodal Officers shall monitor implementation of policies, identify the deficiencies, conduct work study on the basis of passenger profile and recommend suitable modification in the contract conditions if needed, monitor the standards, strengthen/ modify existing system of SIG, liaison with concerned departments within Railways and outside Railways, organize public awareness campaigns etc.
5. Regional Nodal Officers, may if needed, also coordinate with Station Development Corporation so as to address future need of Cleanliness/Sanitation/House Keeping at these stations.
6. At divisional level Sr.DCM / Sr. DCM(Chg) shall be the Nodal Officer for identified stations under his jurisdiction.
7. Regional Nodal Officers shall coordinate with DRMs controlling the identified stations through the Divisional Nodal Officer i.e. Sr.DCM/Sr. DCM(Chg).
8. The present administrative system of implementation and monitoring of Cleanliness/Sanitation followed at these stations shall remain same.

Kindly acknowledge receipt.



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Copy to: The Chief Commercial Managers, All Zonal Railways.